

## **ESHA – VC EB 03-08 Meeting 10 March 2008 – 9.00 – 11.00 AM**

### **Present:**

**Chris Harrison, Solveig Dahl, Jorma Lempinen, Ton Duif, Ellen de Jong (minutes)**

Not present: Burkhard Mielke,

Meeting opens at 09.00 AM. Sound quality is poor.

### **A Generic**

#### **07/08. Opening & announces (CH):**

**CH:** opens the meeting with a special request: if you forward e-mails, please not the subject and for who the message is!

**SD:** has a request to work with her set-up for the agenda; in future we will do so.

Agenda for this meeting is set.

On 2, 3, 4 April there is a Trade Union meeting in Spain, Madrid. Who can go there on behalf of ESHA, as Chris cannot attend? Jorma can go.

#### **08/08. Minutes EB meeting 1-08 and 2-08**

The minutes from the meeting in January can be discussed. There are no minutes from the VC meeting in February, as Ellen was disconnected from the VC meeting after 10 minutes.

There should be a written report on the financial situation at the GB meeting, **TD** is working on this and will take care of that.

Minutes EB meeting 01-08

Ad. 3/08, page 2: **CH** proposes: Regarding the working paper, can we ask the GB to use the website for this? Has to be discussed, the news is not public to everyone.

Instead of the annual member, is it a better idea to put the newsletter on the website, with an announcement of 'new item message'? To be discussed again in GB

Ad. 07/08, page 2: **SD** wants to know: Copenhagen: a time has to be set for a **GB meeting** (and in addition an EB meeting as well)

Minutes for EB meeting 01-08, 08.01.19, are set.

#### **09/08 News updates:**

**TD:** has visited Luxemburg for a health conference; ESHA can play a small role there.

**JL:** had a visit in Finland from a delegation of headmasters from the SW of England; ESHA can set an example for school leaders activities.

**SD:** The OECD-meeting is in Copenhagen in April. Jorma and Solveig attend. Chris invites Jens to attend.

**CH:** have you all received the McKinsey-report? Yes, Solveig cannot, send it comes back (too big). **SD** will forward the link.

## **10/08 Status Working plan**

### **1. Working Plan:**

If everyone sends in his contribution to Chris, he will finalize the version for the GB meeting. Ton has forwarded the working plan draft in which everyone is mentioned for the subject he/she is responsible.

If you have questions, send these to Solveig or Chris.

In the end, Ellen will send the final version in advance to the GB meeting in April.

## **11/08 Finances**

### **1. Financial report 2007:**

**CH:** what we need is a sheet on which are mentioned the members, who has not paid (yet) and who will receive a write off letter.

Leave the past behind and look to the future.

### **There is one strict rule for travel policy:**

**Before you plan a travel, ask for approval with the President and/or the Treasurer; after the travel, fill out a declaration form, with the purpose of the travel and the destination, send this by e-mail to Bertus Bos, then send in a hardcopy of the declaration form with all the relevant invoices by regular mail to Bertus Bos, AVS.**

**At 09.55 AM,** Jorma leaves the VC.

**TD** will present a version for the GB members of the Financial report.

**SD** wants to know if Iceland has paid; it is in her region. Ellen will check with Bertus Bos and let her know.

### **12/08. GB meeting – April 2008: (TD)**

**TD** comments on the draft program:

#### **Additions:**

**Thursday** 10 April - 18.00 – 19.30 PM - EB meeting in Utrecht, before the reception for the guests that have arrived at 20.00 PM.

**Friday** 11 April - 14.00 – 16.00 PM – GB meeting: all the administrative issues should be covered

**Saturday** 12 April - 08.30 – 09.30 AM - EB meeting  
- 09.30 AM – 16.00 PM – GB meeting – focus on the future:  
Working plan part B  
Burkhard will hold a presentation about the Basel regional conference  
Feedback on Children's Rights Survey  
etc

**TD** will make a schedule/draft program for Saturday, 12 April and send it out today.

**CH:** would very much want to see the presentation that Mr. Mates will hold, in advance.

**SD:** Jorma and I need 2 hours on Saturday for the update on projects. It will be put in the program.

Also, 1 hour for open sessions needs to be added.

At the exhibition of AVS, there is a stand for ESHA; **CH:** can we try to get a portable display (TD will ask Roelf, it will cost about € 4,000.00) It will serve as an information stand for ESHA.

**Miscellaneous:**

**SD:** Did Burkhard get the activity lists 2007 from everyone? Ellen will send out a reminder to do so.

**SD:** Jens sent a proposal for ESHA to participate as a partner in the project "Distance learning of apprentices and in-the-job-training, Oct 2008-2010"  
Solveig is responsible for the letter of intent.

**CH:** did you receive an email from UBS?, about a safety project? **TD:** no, please send again. Didn't get what this is about?

**The membership list** is not accurate, should be checked at the GB meeting in April.

Meeting closes at 11.05 AM

Ellen de Jong  
Secretariat ESHA

Solveig Dahl, General Secretary  
Ton Duif, Treasurer