



**EXECUTIVE BOARD-meeting**

<p><b>EB-members:</b> Chris Harrison, Jorma Lempinen, Ton Duif, Burkhard Mielke, Solveig Dahl</p> <p>Secretariat: Ellen de Jong</p>	<p>Where: Utrecht</p> <p>When: June 27 - 29<sup>th</sup> 2008 at 15.00PM</p>	<p>Number</p> <p>O5-08</p>
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NR	On the agenda	More detail	Respons.
21/08	14.00 PM: Opening and announces	CH: Agenda is set; Announcement: Jens will join the meeting on Saturday at 11.00 AM to talk about Conference at Copenhagen.	
22/08	Minutes EB 04-08	- ESHA stand - Proposal LISA project - Improving School Leadership - what to do with the outcome - dissemination - Contribution - Regional conferences - Newsletter- - Copenhagen conference Minutes are accepted.	
23/08	News updates	Reports from EB member activity: <b>CH:</b> Outcome visit to Brussels; Irish said 'no' to Europe; EU includes Children's Rights as fundamental point. <b>SD:</b> Nordic countries – established a Nordic Code of Ethics for Leadership; this will be translated into English and put on the website when ready. <b>JL:</b> Jukka Kuittinen will become president SureFore. (Peter Johnson is no longer president) <b>TD:</b> went to Basel –regional German speaking countries. <b>CH:</b> will have meeting with the French EUCISU & ETUCE, together with Jean Luc.	<b>SD</b>  <b>Ellen: Maybe check with Jorma?</b>  <b>CH</b>
24/08	Financial report	1. Subscriptions – are OK 2. Invoices – up to now: € 51.180,00 income 3. Addresses - Address list is checked; <b>Ellen will make changes</b> and let webmaster know /copy to SD. <b>Action</b>	<b>EdJ</b>

		4. Contact lists – see point 3	
25/08	Regional reports	<p><b>BM:</b> Basel Conference: results are coming in; the German speaking regions are put into a map; a second regional conference is being planned a second regional conference is being planned in South Tyrol in 2009. a second regional conference is being planned in South Tyrol in 2009</p> <p><b>CH:</b> proposes make a list of the particular regional areas at the Copenhagen meeting.</p> <p><b>SD:</b> proposes to make a fixed form to apply for a regional meeting.</p> <p><b>Action:</b> BM: that is almost done, the formal document will be ready after summer, and he will mail it by then.</p>	<b>BM</b>
26/08	Working plan	<p>1. Working conditions - JL, SD  - disseminate the OECD report  - finish the working condition paper -  After a discussion is it decided that SD/JL will prepare a 2-page statement on how ESHA proposes that working conditions should be. Deadline is mid-August.</p> <p>2. Improving School Leadership – JL, SD  - issue at the Copenhagen conference  OECD – <b>TD</b> suggests that SD prepares a paper for the Spring 2009 GB meeting. The presentation from April 2008 Utrecht is already on the website.  Priority 2 is done.</p> <p>3. Regional Conference Programme  - plan TD, CH  General Board was OK – spreading ESHA word into the regions. € 2500 from ESHA, but half should be put into the organization of the conference itself. For the € 2500, TD needs a budget plan.  <b>BM:</b> If a member organises a regional conference like ASD did in Basel – you cannot expect that the organising member will pay money for a regional conference with members from several other countries.  <b>Action:</b> TD will make a paper with rules how to handle the application.  The aim of the regional conferences is to increase the ESHA membership; regions can be defined in language, subject or other binding organizations. <b>CH:</b> EB can define the conditions, not the content.</p> <p><b>Note:</b> the additions in the Rules Book should be added before the next EB VC</p>	<p><b>SD /JL</b></p> <p><b>SD</b></p> <p><b>TD</b></p> <p><b>All</b></p>

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		<p>meeting. The final version should be presented in the GB meeting in Copenhagen, as protocol for the bi-annual. The budget on the regional conferences has not been spent; CH: the working plan has priority; CH will mail a text to recruit a person to organise the regional conferences, mail this to Ellen who will pass it on to the GB members. We must try to have another 2/3 regional conferences this year!</p> <p>4. Children's Rights Agenda TD, CH <b>CH</b> made an appearance at Brussels. ESHA now has the status to attend the Stakeholder sessions. For the projects Children's Rights &amp; Mental health: EC is comfortable with ESHA, we can be selective in which activity we will be joining in. The survey should be closed, there is not enough response. Information about this should be put either on the website or in the ESHA-letter.</p> <p>5. International Relations - representation Jens' question: who should we expect to come to Copenhagen from other fellow organizations? The paper prepared by BM is presented. <b>Action:</b> Small textual changes/additions will be made in the paper. <b>Action: BM</b> will mail the memoranda contracts to EB members.</p> <p>6. Projects All - Dissemination plan LISA <b>TD</b> explains the paper: Dissemination means: spreading the work / ideas / ways of working/ how things are done, etc. The LISA project wants to make use of ESHA window to present itself as a European project. <b>Action:</b> TD will ask Mark Otto for a contract about the financial side of the participation. It is decided that BM will be the ESHA representative in the LISA project meetings.</p>	<p><b>CH</b></p> <p><b>BM</b></p> <p><b>TD</b></p>
27/08	Representation ESHA 2008-09	<p>- Who takes part where? – At the GB meeting: make a list of people (2/3 persons) to man the ESHA stand during the interval periods in the conference; people will want to ask questions and d want to get information. BM will take care of the beamer &amp; presentation &amp; foil wallpaper.</p> <p>- ESHA stand - Proposal <b>BM:</b> use a beamer</p>	

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		with an updated presentation like we used in Rome on a digital foil wallpaper. <b>Action:</b> TD/BM will update / translate into English the presentation and work out the beamer & foil wallpaper.	<b>TD / BM</b>																					
28/08	Newsletter	<p>Communication/information  Newsletter: <b>Action:</b> SD will mail the list of subjects and each member will write his/her part. Extractions from the minutes will be made. CH; will mail it on to Tim Geraghty to put it into the newsletter format.</p> <p>Newsletter – list of articles:</p> <table> <tr> <td>1. Article about Improving School Leadership</td> <td>Solveig</td> <td><b>SD</b></td> </tr> <tr> <td>2. GB-meeting in Utrecht</td> <td>Jorma</td> <td><b>JL</b></td> </tr> <tr> <td>3. Childrens Rights Survey</td> <td>Chris</td> <td><b>CH</b></td> </tr> <tr> <td>4. Brussel-conference</td> <td>Chris</td> <td></td> </tr> <tr> <td>5. ESHA-conference</td> <td>Solveig</td> <td><b>SD</b></td> </tr> <tr> <td>6. LISA</td> <td>Burkhard</td> <td><b>BM</b></td> </tr> <tr> <td>7. Working conditions</td> <td>Solveig</td> <td><b>SD</b></td> </tr> </table> <p><b>Action:</b> Send to Chris at the latest Friday 4<sup>th</sup> of July!!</p>	1. Article about Improving School Leadership	Solveig	<b>SD</b>	2. GB-meeting in Utrecht	Jorma	<b>JL</b>	3. Childrens Rights Survey	Chris	<b>CH</b>	4. Brussel-conference	Chris		5. ESHA-conference	Solveig	<b>SD</b>	6. LISA	Burkhard	<b>BM</b>	7. Working conditions	Solveig	<b>SD</b>	<b>SD /EdJ</b>
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29/08	Copenhagen	<p>Conference information – Jens &amp; Jørgen  Jens is present.  Amount of participants: 370.  Questions that Jens raised are being answered.  <b>Action:</b> There will be made a link to the webpage in the ESHA site. Notice to GB members.</p> <p>Ad 6. Not for all persons.  Request for more workshops.  Rule Book: 1 GB member per country will be paid for, are there more persons coming, they will have to pay.  Manual-Rules book is being updated.</p> <p>11.30 AM - Jens leaves meeting.</p>	<b>BM</b>																					
30/08	GB Copenhagen	<p>Preparations:  1. Elections  <b>Action:</b> CH will make a last call for the election, deadline 31 August; and to mail to the GB members</p> <p>2. Conference 2010 / hold over till next meeting</p>	<b>CH</b>																					
31/08	Involving	How to do this more effectively? / hold over																						

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	members	till next meeting	
32/08	NCSL	Access Rights NCSL; <b>CH</b> managed to get permission for ESHA members to log into the webpage of this organization free of charges, this will be officially launched at Copenhagen by Toby Stall. This is quite an accomplishment Chris has made.	
33/08	Eastern Europe Pot	<p>Application and selection criteria There is € 4000 in the pot. After a short discussion it is decided that:</p> <ul style="list-style-type: none"> <li>- applications can be made in one special month;</li> <li>- a small committee (including the treasurer) will look into each application;</li> <li>- a decision will be made per application, there will be no correspondence about the decision;</li> <li>- only travel costs will be paid for;</li> </ul> <p><b>Action:</b> TD will mail this decision to the GB members that were present in Utrecht, April 2008.</p>	<b>TD</b>
34/08	AOB	<p>TD: EB members should do what they promised to do. <b>Action:</b> CH needs the material for the newsletter by Friday, 4 July.</p> <p>The agenda for the GB meeting in Copenhagen should be very tight; there are only 2 hours time for the meeting. It is to be a decision making meeting.</p> <p>Votes: Only NAHT has the right to 3 votes; ASCL, Netherlands, Norway and Finland have the right to 2 votes, other countries have 1 vote. Germany has two organisations as members in ESHA. One is ASD - with more than 1000 members and has two votes, the second one is SLVGe-NRW with 200 members and has one vote. So Germany in total has three votes.</p> <p><b>ESLN paper</b> – TD: ESHA will not have to pay yet; keep the money in a separate account, just in case we have to pay later.</p>	<b>All</b>

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