

## **ESHA – EB Meeting 18 January 2008 – Utrecht**

### **Present:**

**Chris Harrison, Burkhard Mielke, Solveig Dahl, Jorma Lempinen, Ton Duif, Ellen de Jong (minutes)**

Meeting opens at 10.30 AM

### **1. Opening & announces (CH):**

Meeting opens with a special thanks to Kennisnet for the presentation on 17.01.08 on videoconferencing.

Proposal: to start future meeting with a short ' News-update', 2/3 minutes per person. E.g.: Who has been where?, what did you do?, what is the outcome?

Meeting agrees.

Chairman formulates ESHA's role, according to the content of ESHA website.

Additional items on this agenda:

TD: project OASIS (- projects)

JL: working conditions (- discussion paper on working rules)

Agenda for this meeting is set.

### **2. Survey of financial situation (TD):**

- Sheets of the actual situation
- Report from Peter Beernaert to Frans Schmitz
- Budget 2007

**PM 1.** Ton needs an updated list of persons responsible for the contribution (who pays the bills?). Each member sends him a list.

**PM 2.** Ton will solve the problem with the website, located in the US.

As per 01.01.08, there are new rules for non-paying members (see notes 13.10.07); there needs to be more discipline in payment of contribution.

**PM 3.** JL/SD will update the ESHA members list.

**PM 4.** Ton will talk to VO-raad (Sjoerd Slagter & Wilma van Velden) to try to solve the money problem from the past with Schoolmanagers VO.

New rules for payment membership. (See minutes Bristol EB Meeting, 13th October 2007)

### **3. Discussion paper (CH):**

Presentation and involvement

Ad. 4: change: ... If the President is absent, the Past-President formally takes over the chair role for the meeting supported by the General Secretary....

Ad. 6: Extra fixed subject on the agenda will be: News-update (see above, item 1, Opening)

Ad 10: Addition: this item concerns the risk assessment protocol; item should be in the website.

Financial rules

Ad. 2: Ton will make a new version for the declaration form (why? where? what for? date inserted automatically) – send it to Bertus Bos only.

Ad 5: Outside the regular meetings, the EB needs to agree on costs, need to be in accordance to the working plan.

AD 12: EB will meet twice a year, spring & autumn.

Secretariat

Thanks to the AVS for all the work done in 2007.

Ad 3: Addition: The annual member is responsible for the ESHA letter (=final version of the discussion paper.

The discussion paper is set, Ellen will make a final version, send it to TD and SD for approval. **PM 5.**

#### **4. Working Rules (TD):**

See text TD. (enclosed)

**PM 6.** Each EB member writes a one-paper proposal for the item(s) where his/her name is. In 3 weeks the working plan will be approved during a video conference.

#### **5. Projects: (all):**

PISA became LISA – ESHA has a disseminating role; 4 schools per country, BM coordinates.

OASIS – project is still on hold, TD will prepare a presentation for GB meeting in April 2008. **PM 7.**

COMOS - ESHA has a disseminating role.

#### **6. GB meeting – April 2008: (TD)**

A draft program is enclosed.

Forum 2008 is on hold – new date: February 2009. Preparation continues.

7. Copenhagen 2008:

Registration of EB members through website **PM 8.** (EdJ)

CH will call Copenhagen to try and set a time for an EB meeting in the program.

**PM 9.**

8. Children's Rights survey (TD):

EB members will send a list of e-mail addresses to send the survey to (about 20 per country), at the latest 1<sup>st</sup> week of February, in total about 300 respondents. **PM 9.**

Meeting closes at 16.30 PM

Ellen de Jong  
Secretariat ESHA

Solveig Dahl, General Secretary  
Ton Duif, Treasurer

Enclosures: Working Plan  
Draft program GB meeting April 2008

**PM – List – EB Meeting 18.01.08 - Utrecht**

<b>PM 1</b>	Ton needs an updated list of persons responsible for the contribution (who pays the bills?). Each member sends him a list.	
<b>PM 2</b>	Ton will solve the problem with the website, located in the US.	
<b>PM 3</b>	JL/SD will update the ESHA members list.	
<b>PM 4</b>	Ton will talk to VO-raad (Sjoerd Slagter & Wilma van Velden) to try to solve the money problem from the past with Schoolmanagers VO.	
<b>PM 5</b>	The discussion paper is set, Ellen will make a final version, send it to TD and SD for approval.	
<b>PM 6</b>	Each EB member writes a one-paper proposal for the item(s) where his/her name is on the Working Plan.	
<b>PM 7</b>	OASIS – project is still on hold, TD will prepare a presentation for GB meeting in April 2008.	
<b>PM 8</b>	Registration of EB members through website. (EdJ)	
<b>PM 9</b>	EB members will send a list of e-mail addresses to send out the Children's Rights Survey.	