

Meeting of the Executive Board

Vantaa / Helsinki, Friday 18/19 November 2005

Draft Agenda

1. Opening, announcements 8.30 – 8.35 Annex 1
2. Minutes of the meeting in Paris, 10 September 2005 8.35 – 8.50 Annex 2
3. Membership of ESHA 8.50 – 9.20 Annex 3
4. Preparing the GB meeting 9.20 – 9.50 Annex 4 (and the Press conference??)
5. Progress on Book and Survey 9.50 - 10.10 Annex 5, 6
6. Contract with the secretariat 10.10 – 10.30 Annex 7
7. Financial affairs 10.30 - 10.40 Annex 8
8. Contacts with commission 10.40 – 10.45 Annex 9
9. Relationship with ICP 10.45 – 10.55 Annex 10
10. Projects 10.55 – 11.05 Annex 11
11. ESHA conference Rome 11.05 – 11.15 -
12. Meeting schedule 11.15 – 11.20 Annex 12
13. Miscellaneous 11.20 – 11.30 -

Minutes of the meeting of EB

Present: Antonino Petrolino (AP), Burkhard Mielke (BM), Jorma Lempinen (JL), Alan Stockley (AS), Nelly Guet (NG), Kate Griffin (KG) and Kees den Ouden (KO).

1. Opening, announcements

In annex 1 a short report has been given on the Call for a project, that was prepared by the Secretariat and signed in Amsterdam by the President. If this proposal will be accepted, than ESHA will get extra funding form the European Commission.

The full proposal (already sent to President and Vice President) will also be distributed among the other EB members. (decision)

2. Minutes of the meeting in Paris, 10 September 2005.

The minutes are accepted.

Check on the list of decisions:

- The website work has been initiated recently (Newsletter and links with member sites)
- (11) The secretariat has prepared a word vision of the Presentation map. As not everybody has it, it will be distributed once more by KO. Bernhard Staercke will be asked to develop it further.

3. Membership of ESHA

EB regrets the decision of the Swedish organisation Skolledarna to leave ESHA by 1 January 2006.

The decision came as a surprise, also for Jorma Lempinen, who met his Nordic partners on 20 September. In that meeting there were some critical remarks towards ESHA, but this decision was not expected by him. It is reminded that there were not many Swedes in Tallinn and Stavanger, and that the Swedes (as did Norway) had already left ICP. The argument of the Swedish President that

international cooperation should be done by schools only, gets no support in this group. We are an organisation for (associations of) principals. The importance of international contacts goes beyond the GB meetings.

International cooperation should not be exclusively valued by what we directly get out of it. However the EB is willing to give serious attention to the criticism that has been heard. Suggestions for improvement are:

- transform the EB into regional representation, and let the executive tasks of the General Secretary and Treasurer explicitly be done by the Secretariat.
- more information from EB meetings to GB members.
- help the member organisations to inform their members. Make translations of the Newsletter.
- Contacts with other organisations like I-net.
- In GB meetings more active working in stead of listening sessions. Use the time better.
- Show more "objects" and products like papers, book, survey. Real contacts with the Commission (perhaps through cooperation with CEC).

For example also the products from the Axia-meeting in Barcelona can be placed on the web (and send out emails with the link every-time you make an update of the site).

All these suggestions will be discussed next time in order to make decisions.

4. Preparing GB-meeting and Press conference

In the GB meeting we will announce that information from EB meetings will frequently and well structured be distributed.

For that reason we would also be happy to receive their plans and reports. And we will ask feedback from them.

Items for the press will be edited by the Finnish colleagues.

5. Progress on Book and Survey

BM once more shows the German example to be used in the book. He thinks this information is more adequate than the ones prepared by AP and KO.

However, when more information will be produced, it can be a further "clicking" possibility behind the actual text.

KG will look after the surveys and report on the results.

6. Contract with the secretariat

AS reports on the meeting with Pieter Hetteema in Utrecht on 26 September. It was agreed that some improvements can be made by adding time schedules to the agenda and by setting time limits to minutes, payments etcetera. The secretariat is willing to perform well, but EB is not always clear in its expectations. Therefore the "shopping list" has been introduced.

BM would like a more strict format of documents (corporate identity).

It is decided that the contract can be signed by BM under condition that

- a legal advisor will be asked to make the final text.
- a special list of requirements will be added, with items as the shopping list, corporate identity, payment of invoices.

AP will inform Pieter Hetteema.

7. Financial affairs

The EB takes notice of the interim report and approves the format used.

Special attention is given to the membership fees.

- KO will remind those organisation that have not paid yet.
- We should think about the "ghost members" who do not answer on letters.

AP will inform the GB that a small loss might be expected this year.

8. Contacts with commission

KO gives a short report on his contacts with three civil servants of the Commission.

AP has made a report of the General Assembly of CEC. Next time he will bring a proposal (cooperation agreement).

NG says that the "cadre" is an important category in France, including teachers and inspectors). Therefore cooperation with CEC is attractive.

KG says that this will be different in the various countries.

9. Relationship with ICP

KG informs that the ICP text that circulates now will be replaced by a new document. New elements: one region-Europe, and the EB of ICP to be elected out of the regions (2 per region).

AS proposes that both organisations can work together when it is appropriate, (for example in projects) but that in fact both do their own work. Cooperation should not take that much energy. So two separate organisations with good cooperation. This is decided, which means that the "Ottawa-papers" are out of the picture.

10. Projects

Alexandre will have its start (in the Netherlands) very soon.

11. ESHA conference

AP reports that the program of the ESHA conference has not been completed yet. There will be 4, possibly 5 keynote speakers.

NG will contact professor Gauthy, BM will re-contact a German professor.

Furthermore the completing of the workshop list is becoming urgent.

The fees for conference and rooms are still dependent on the extend that sponsors can be involved. The Sheraton hotel is rather expensive, maybe there will be a second and cheaper hotel at 5 km.

12. Meeting schedule

Next EB (3/4 February) will be in Rome, not in Budapest.

Potsdam (March) "is on its way".

List of decisions.

1. The project proposal will be distributed to EB members by KO.
 2. The presentation map will once again be distributed by KO. He will also ask Bernhard Staercke for further elaboration.
 3. The many suggestions about improving the organisation will come back next time to be decided upon.
 4. The two German pages will be the model to be used by other countries for the "coffee table book".
 5. KG will look at the questionnaires on salaries and will report on the results.
 6. The contract on the Secretariat can be signed by BM under condition that
 - a legal advisor will be asked to make the final text.
 - a special list of requirements will be added, with items as the shopping list, corporate identity, quick payment of invoices.
 7. We will prepare decisions on "ghost members".
 8. AP will make a proposal on the cooperation with CEC.
 9. ESHA will work together with ICP where it is appropriate, but will above all focus on its own work (and let ICP do the same).
 10. NG and BM each will contact a potential keynote speaker.
 11. Next EB will be 3 and 4 February in Rome.
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