



**European School Heads Association
Europäische Schulleitervereinigung
Association Européenne des Chefs d'Établissements**

**REPORT ESHA EXECUTIVE BOARD
AMSTERDAM
12-14 DECEMBER 2003**

1. Welcome :

President Jan Gispen (JG) welcomes the EB members present in Amsterdam, old and new : John McNally (JM), Antonino Petrolino (AP), and Henk Janssen (HJ). Anders Cassne has asked to be excused. New members : Kate Griffin (KG), Jorma Lempinen (JL), and Alan Stockley (AS).

2. Minutes of Toulon.

Toulon EB: Minutes are accepted. The elections were well done. **EB decides :** the process of counting people in an election should be tidied up a next time. The procedure should be described in the ESHA rulebook/vademecum. And in the directory should be indicated the number of members and the weighted votes for each country.

As to the discussion in EB and GB about membership for Israel **EB decides :** to offer Israel a temporary membership under the condition that countries in the Middle East can also apply and only as long as there is not a regional Heads association in that area. It will be a temporary membership, pending the outcome of talks of ESHA with ICP on making areas for ICP in the world.

Toulon GB : Minutes are accepted. AP will write a statement mandating JG to have the constitution changed by the solicitor in Utrecht. HJ will check if the rulebook/vademecum adapted by AP has arrived at the VVO office. JG will send the text on ESLN by J. West Burnham to the VVO office and to J. Lempinen.

3. Working arrangements for the new EB

J. Gispen explains the person running the new office has not yet been appointed. He or she will meet the new EB in January 2004.

Voting will only take place in EB and GB if a decision cannot be taken via discussion. A meeting will be arranged at the new office where treasurer and secretary will meet the AVS/VVO secretaries and accountant. HJ will introduce the people in Utrecht. There will have to be clarity about mileage amounts , taxi and parking costs, boarding cards, how to use declaration forms etc. There will be a technical meeting during a working day at the Utrecht office (see planning of EB meetings in 2004).

4. Tasks for the EB functions

AS will be responsible for contributions, budget and financial year report with accountant's declaration. JL will be responsible for agendas, minutes, year reports, manifesto, vademecum together with AP. KG could be responsible for contacts with ICP, J. WestBurnham, educational topics, making ESHA even more an educational think tank. In addition to that every new EB member will write down what she/he will contribute to the EB. The office will send the rulebook in email to everybody. The term vademecum will not be used any more because this term is unknown in the English speaking world.

5. Working arrangements for the new professional bureau and relations to EB.

EB decides : these arrangements will be discussed in a technical meeting in Utrecht. The responsible person in Utrecht will be HJ till 1 January 2004, and a new person from 1-1-04, or if not yet appointed : JG. HJ will contact Anne Gilleran to have the ESHA web site updated with the new EB members, their photographs etc..

Reaction to a letter by Eli Vinje on the Toulon elections. **EB decides :** EB thanks E. Vinje for her support to ESHA and her commitment. The letter will be answered by JG saying EB is not in favour of a selection committee, but EB agrees that there should be attention for a good division of functions and for a clearer profile before elections take place. And ESHA finds every association and country fully equal. Every association can put nominations forward and had an equal opportunity to stand for the positions. For now the **EB decides** to have only the president as an independent chairman with an extra representative from his country. The question if also the other EB members should be accompanied by a representative of his/her association will be discussed in a later session.

6. Management of the development plan

- Contact with Brussels : High ranking officers like David Coine(?), Vivian Redding (via R.Bohnert) by AP, and as many EURO-representatives as possible on the basis of national contacts by EB and GB members. EB will continue to take part in the working groups in Brussels: JG on quality and resources, KG on teacher training and assessment and Anne Gilleran on ICT. The new person in the Utrecht office will replace these persons in case dates of meetings are suddenly changed. One EB meeting will be planned in Brussels during a working day to meet European MPs. Contact with EUN : Guus Wijngaards has changed jobs and is now working in Holland. The new EB can meet at the EUN office or even better in a school near the Brussels offices via Freddy Meus. Anne Gilleran will be the contact person for EUN.
- Acquisition new members : HJ will take care of a list of official European countries for the new EB to consider where membership could be renewed, for instance by a letter written by the new president and EB. JM will contact Mr. Slattara again to consider membership for the primary sector. KG will contact people in the secondary sector in Scotland. AS will do the same for the primary sector. AP will contact M. Assemat and M. Sackur.
- ESHA web site and contact with Brussels : HJ will ask Ria van Peperstraten to put the web address clear and large on the front page of the ESHA directory (ask Anne Gilleran for the best address !).
- A theme per GB meeting. First must be clear why vision papers are written. It must be clear who is the audience, who the vision papers are written for. The steps are : EB introduces formative discussion papers, giving information on the chosen themes. After discussion in GB this should result in vision papers for the « audience »: the European Commission, European Parliament, and the member associations. The vision papers should be sent to the « audience ».
Procedure : Introduction of the problem, facts & figures, questionnaires, questions for GB, discussion, conclusions. Ownership is an important idea here.
Planning: in each GB one theme will be introduced with a brainstorm and discussion (common understanding of the theme, information) and one theme will be summarised in a vision paper after final discussion.
EB members will own the following themes :
Kate Griffin will be in the hot seat for **inclusion** in Budapest
Jan Gispén will be owner of **leadership in the future** for Stavanger
Alan Stockley of school **autonomy** in 2005
Jorma Lempinen of **schools in the future** in 2005

- ESLN project : JG is in the steering group. JG will be in charge of the project. He will write an instruction for all GB members. The GB members will be asked to bring 4 or 5 people to Stavanger 2 days before the conference begins.
- Open Science (Hannu Salmi) is taken up by JL. Hannu Salmi will come to Budapest. ESHA's job is dissemination of the project. In the Budapest agenda one hour will be reserved for this project, which must be clearly present in the agenda, just as ESLN must be very prominent in the Stavanger agenda.
- Intercultura was not accepted. The project will be rewritten and handed in again. The work for ESHA is to send out 2 questionnaires, to disseminate the information and to do research on the results. ESHA will be used as a channel of information. The project will run 2005-2007.

7. Planning of EB and GB meetings 2004 and 2005

GB : 5-7 March 2004	Budapest
GB : 22-25 September 2004	Stavanger ESLN + GB + Conference
GB: spring GB in Germany	Cologne ?
GB : November 2005	Finland
GB : spring 2006	?
GB : autumn 2006	Italy ESLN + GB + Conference
EB : 5-7 February 2005	Utrecht Malie Hotel. AP, JL, AS on Thursday evening. Friday 6 February: Technical EB. Rest at 14.00 h
EB : 5-7 March	Budapest, EB flying in on Thursday evening.
EB : 14-15 May	Brussels IBIS Grand Place (using the full Friday)
EB : 9-10 July	Brussels (inviting the Stavanger organisers)
EB : 21 September	before the conference and ESLN meeting
EB : end November	Pisa meeting Amsterdam

8. Preparation of Budapest meeting 5-7 March 2004

Programme:

Thursday evening	usually short meeting or dinner with organisers
Friday morning 9-12	EB meeting
Friday afternoon 14-17.30	conference on Hungarian system. 19.00 gala dinner
Saturday morning 9-14	2.5 hours on inclusion, 1 hour preparing ESLN Stavanger.
Saturday afternoon 15-20	cultural programme
Sunday morning 9-12	housekeeping business, including financial report, including Open Science project.

HJ will inform the Budapest organisers and ask if this programme is OK, and if ESHA has a role in the discussion about the Hungarian educational system.

9. Contacts with other organisations

PISA-conference in Amsterdam. Every 2 years there is an OECD report called « Education at a Glance ». In this conference there will be a combined research Netherlands/Germany on the relation between school results and management/autonomy. EB suggests to ask the national associations to set out the questionnaires. And maybe a structured telephone interview could be considered. Will be discussed in more detail in EB meeting of 5-7 February.

ICP : there is the problem with the (double) fees to be solved. ICP seems open to regionalisation. AP will meet Nola Hambleton on January 10 or 12. JG will contact Nola Hambleton. **EB decides** : ESHA is willing to join ICP, collect the fees for both organisations and be the regional arm of ICP. ICP could leave European action to ESHA

in this arrangement. Members of both ESHA and ICP can be found by comparing the ESHA directory and the list of members on www.icponline.org. NAHT and SHA (and some other associations) invite the ESHA president to come to their conferences.

NASSP invites ESHA to their conference (fee and accommodation are free) and ESHA does the same for NASSP in our biannual conference.

10. Miscellaneous

La Fabbrica www.lafabricca.net, a research and communication firm in Milan, asks ESHA to disseminate questionnaires for their research. **EB decides** : we can give them access to 900 Heads via EUN depending on the negotiations of AP with them.

Inside the Comenius 2.1 project and Arion the region of Piemonte in Italy asks ESHA to be a partner in this project. **EB decides** : AP will say ESHA is interested and will ask for more information.

OMOB (ESHA indemnity insurance in Belgium) has a new name : Ethias

HJ will ask the VVO financial department to order the book Eurofunding Editions.

11. Conclusions

JG summarises the decisions of this meeting.

12. Farewell to old EB members: JG mentions that alas Anders Cassne is not here today, so he cannot say farewell to him. JG thanks JM for his work and his interest in ESHA since 1998 and especially as an EB member. He indicates that also for HJ this is the last official meeting. JG thanks HJ for his work for ESHA, for his friendship and his kindness to all ESHA members.

New EB members:

Jan Gispen	past president	jan.gispen@wxs.nl	+31629063342
Antonino Petrolino	president	petrolino@anp.it	+393356648121
Alan Stockley	treasurer	alan.stockley@lineone.net	+447966438139
Jorma Lempinen	secretary	jorma.lempinen@jkl.fi	+358408393146
Kate Griffin	member	kate@griffin.nu	+447850914562

Henk Janssen, ass. secretary for the very last time. henk.ja@worldonline.nl